



**Meeting Date:** June 24, 2019

**In Attendance:** Maria Boyes, Kelly Kessler, Alison Dallenbach-Carey, Jennifer Jaruzelski, Carol Tener, Greg Blasi, Sheela George for Tom Jardim (Town Attorney)

**Absent:** Robert Wendel, Linda Habgood, Michael La Place, Katie Spikes, Joe Biren

The meeting minutes from May 20, 2019, were reviewed and approved by the Commission.

**New Business:**

Report and Resolution for 667 4th Avenue

Maria updated the commission that the Stillufsens requested the vote on the report and resolution be carried to the July 29th meeting.

Report for 1737 Nevada Street

Kelly reviewed the report distributed by Robert Wendel for 1737 Nevada Street, Frank & Carol Nolde, who have agreed to designate their home. The house which sits on half an acre of land bounded by Central Avenue, Dakota Street, and Nevada Street was built around 1850, and is an excellent example of Colonial style architecture with its six over six windows, five chimneys and nine fireplaces. There is an original brick open hearth and beehive oven. Above the kitchen are two rooms formerly servants' quarters, which are now used as a small bedroom and bathroom. In the side yard off of the kitchen is the original hand dug well and cast-iron hand pump. This will be noticed and scheduled for a public hearing.

Results of Town Survey as it relates to HPC

Kelly reviewed the findings of the town survey, which revealed 80% of people find historic preservation as a worthwhile goal for the town. Two-thirds of people do not have any knowledge about locally designated buildings or districts, and it was suggested Stoneleigh Park should be designated as historic district. There is concern about neighborhood preservation and bluestone sidewalks not being replaced. Some survey responses included the town should be educated on historic preservation and there are too many tear downs with older trees not being preserved.

Plaque discussion for newly designated homes

Alison presented her research on the plaques for newly designated homes. After some discussion, the commission decided on a rectangular shape. More information will be forthcoming.

**Old Business:**

Committee Updates

- Communications Committee
- Design Guidelines

Gail Hutton has been hired to update the design guidelines, which is moving forward. Any information regarding specific neighborhoods should be done within the next two weeks.



- Devlin Award Ceremony

Jenny updated the Commission on the awards which were held on June 6th, and were very successful. There were over 30 nominations, and Tap into Westfield covered the event.

- Town Survey

The Commission was encouraged to take the town survey if they have not already done so. It can be found at [publicinput.com](http://publicinput.com).

- Designation and Historic Home Owner Relations Committee

- East Dudley resident

The homeowners at 266 W Dudley have shown interest in designating their home and some of the neighbors are also interested in designation as well.

- Historic Preservation Plan Committee

The listing of addresses to be included in the Historic Preservation Plan of the Master Plan are being worked on and updated by the interns. Also, photos are being reviewed to make sure they are accurate.

- Intern Program

No update.

- Funding Incentives Committee

No update.

- Historic Research Committee

The architectural description of some of the homes needs to be updated.

- Certified Local Government

No update.

- Historic Preservation Ordinance Review

Sheela George stated Tom Jardim and Alan Trembulak are finishing up the review of the ordinance.

The meeting was opened to public comment:

Andrew Stillufsen (667 4th Avenue) stated he appreciated the Commission waiting to vote on the report and resolution until July. Mr. Stillufsen wanted to make the Commission aware a former member who currently resides in another state has been harassing him online.

Debbie Burslem (256 Kimball Avenue) stated she thinks Clark Park on Dudley Avenue should be designated and that Mindowaskin Park should be passive.

**Meeting adjourned: 9:20 pm**

Meeting minutes recorded by Linda Jacus